JoinU

Enterprise Meeting Room Solution

Quick Start Guide

Version 2.0 / 30.09.2024

# Contents

1. Screen Sharing from Laptops

With JoinU, upto 16 users can wirelessly present and collaborate. You can install the JoinU Client app on your Windows/Mac/Linux laptop and present by just entering the 4 digit PIN. JoinU supports both single-view and quad-view presentation modes for seamless collaboration. JoinU wireless presentations work over your local network and no media content is sent to the cloud, making it secure for all types of meetings.

1. First time users can download and install the JoinU Client from https://start.joinu.app on your browser.
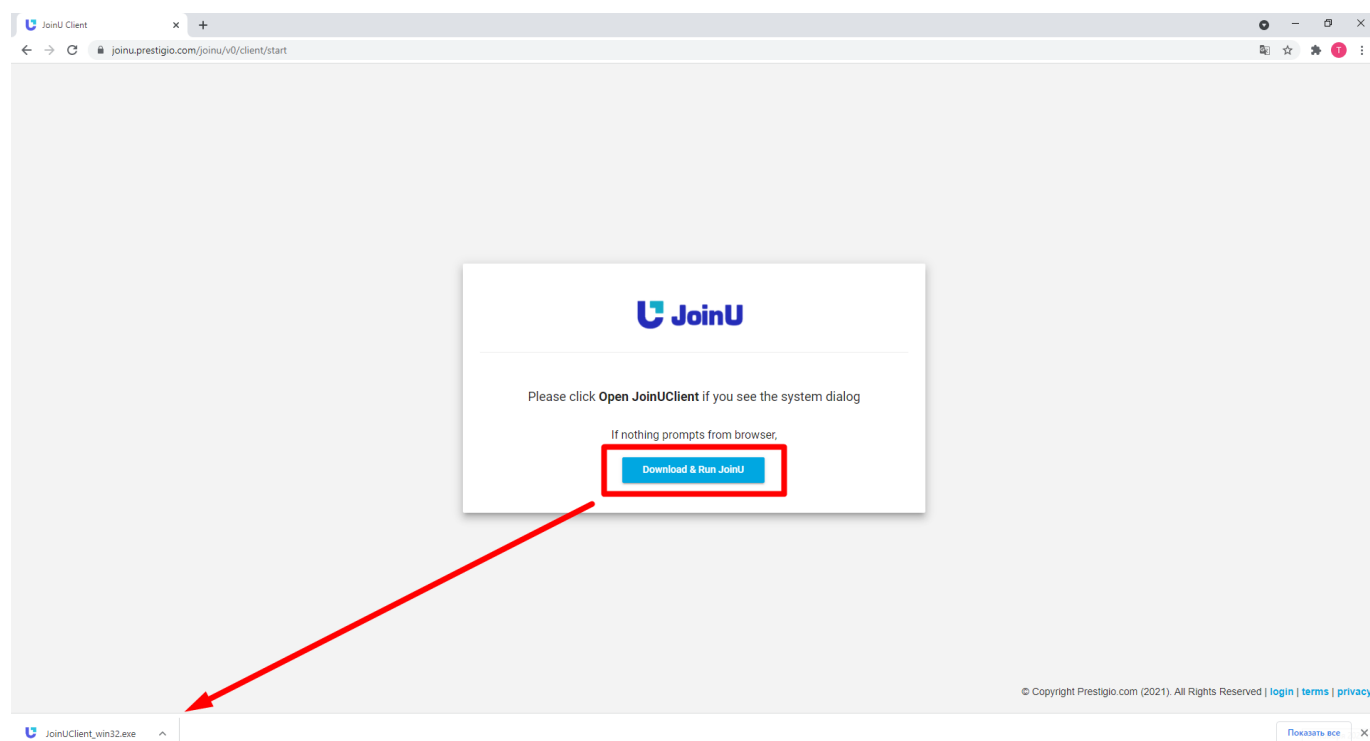

2. Make sure you are on the same network as the JoinU or JoinU is reachable through the LAN. There is a 4 digit PIN shown on the bottom center of the JoinU display in your meeting room. Enter this pin in the JoinU Client app.

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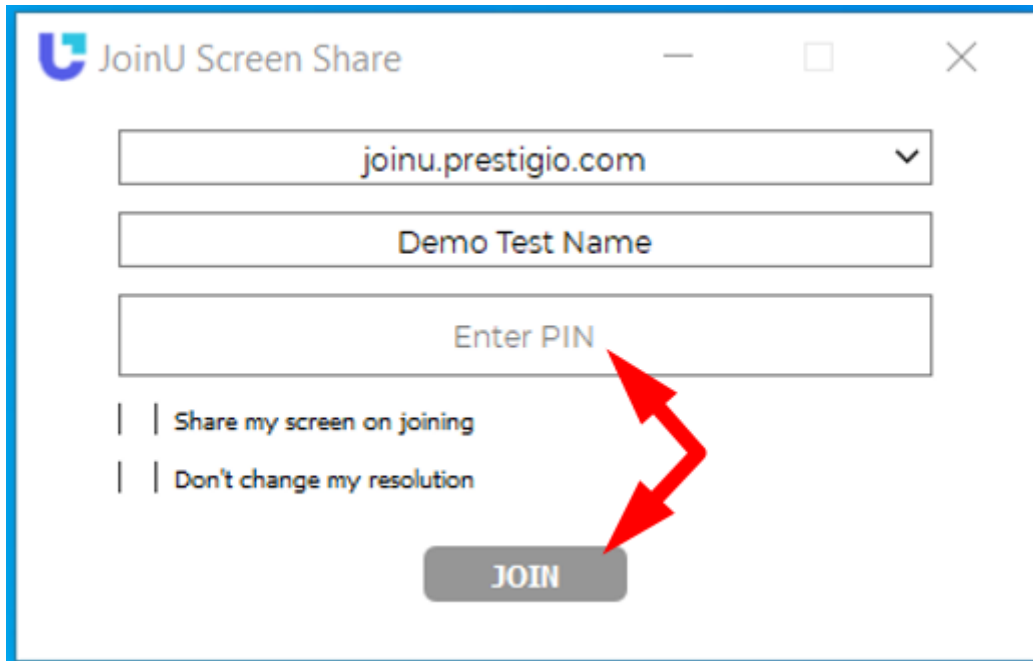
3. You can choose to Share your screen as soon you join by selecting the highlighted checkbox. This setting will be saved for future use.
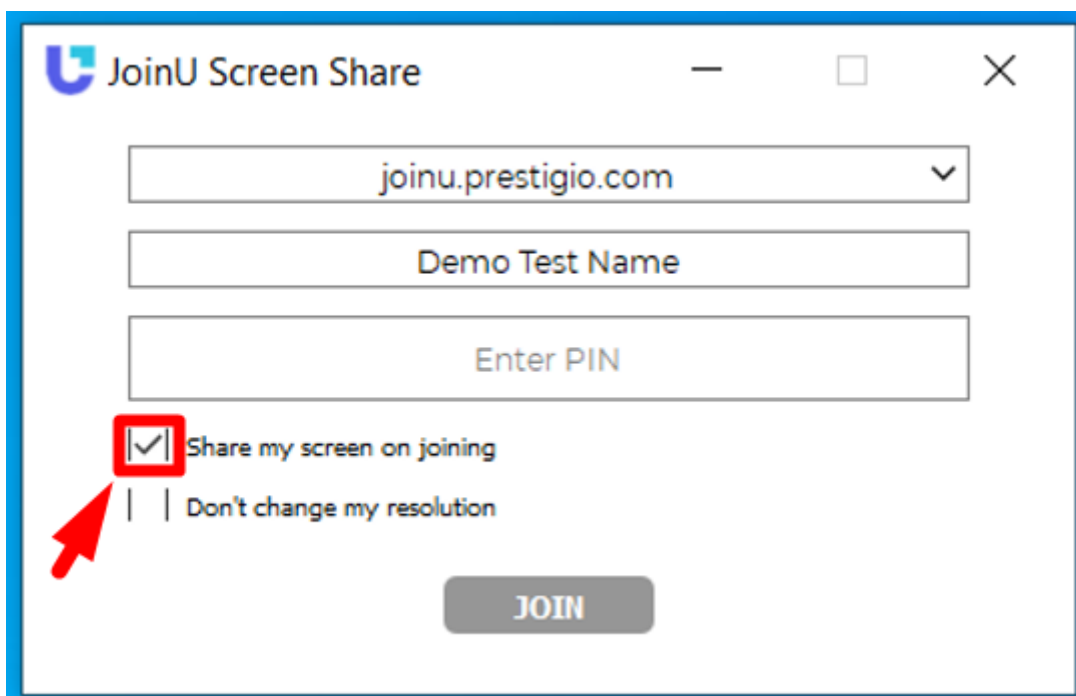
4. JoinU tries match your laptop's resolution to the JoinU display's resolution, so that the quality of the text remains sharp. You can choose not to change your laptop's resolution by selecting the highlighted checkbox. This setting will be saved for future use.
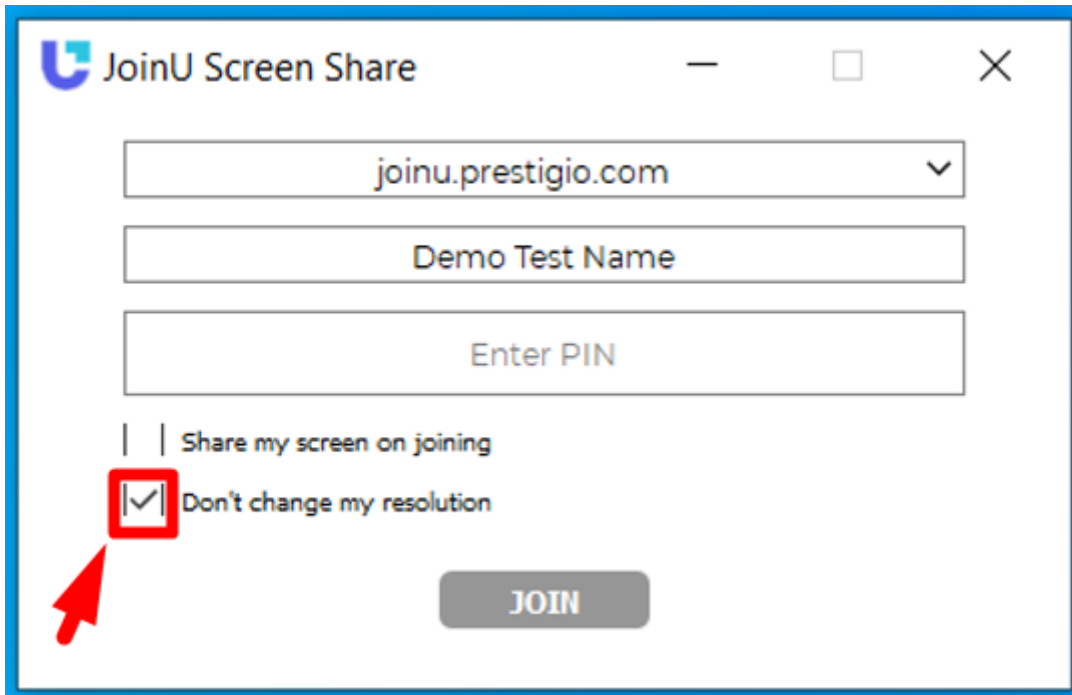
5. Click on **Join** to connect to the JoinU. Once connected, you should see the JoinU application bar shown below.
You can share your screen by pressing the **Share** button.
Clicking on **Share Audio**, will play your Laptop's audio on the JoinU. Sharing audio might slightly increase the video lag, as JoinU will introduce some buffering or lag to ensure audio playout is smooth and glitch free.
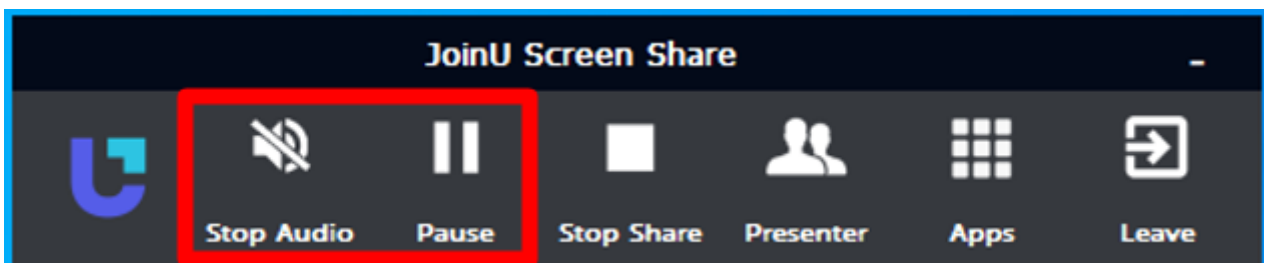
6. If multiple presenters are sharing, you can switch between presenters by using the **Presenter** tab. You can also switch between single-view or quad-view modes. In single-view, the screen will show just one presenter, but in quad-view, upto 4 can be viewed.

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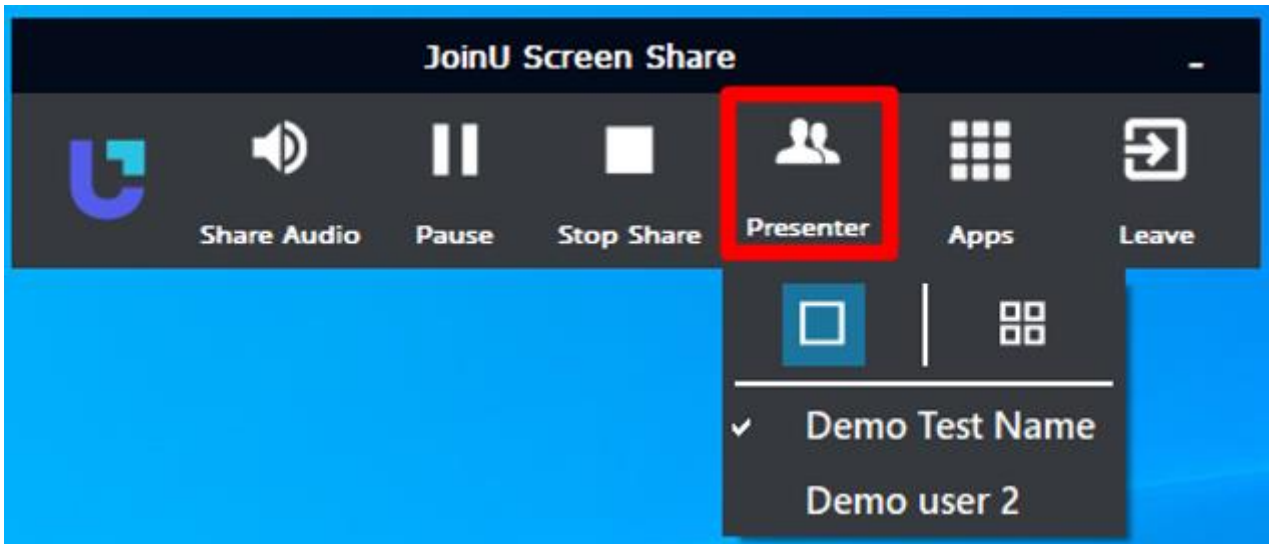
7. You can pause your screen sharing using the **Pause** button.
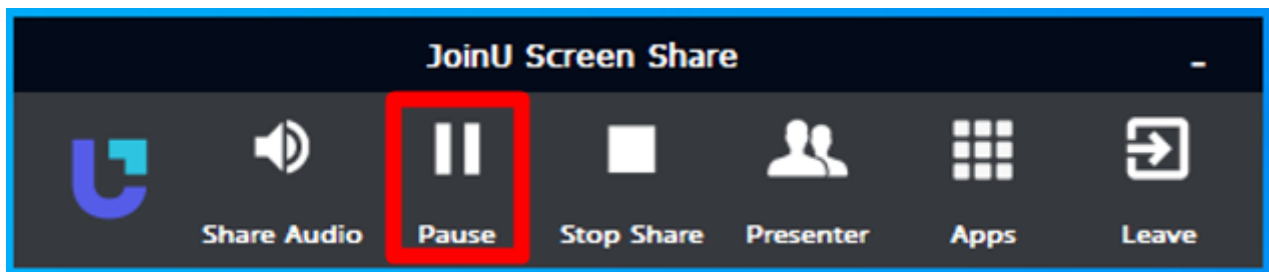
8. When you click on the **Stop Share** button, your screen sharing is stopped, however you will remain connected to the JoinU.
   Clicking on **Leave** will disconnect you completely from the JoinU.
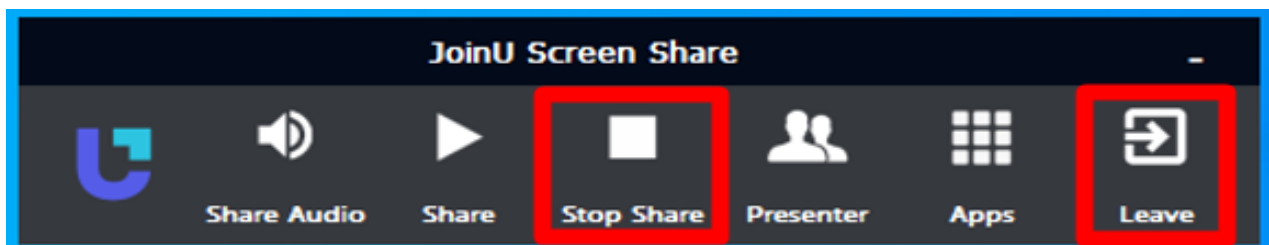
2. Zoom Meeting (as a Guest) with Client Control

You can now control a Zoom meeting running on the JoinU Room System directly from your laptop using JoinU's Zoom Client Controls. No more hassles with remotes and confusing touch panels. Connect to your JoinU and start and control the Zoom meeting on the JoinU directly from your laptops.

1. Open **Apps** tab on the JoinU Client running on your laptop and click on **Zoom**
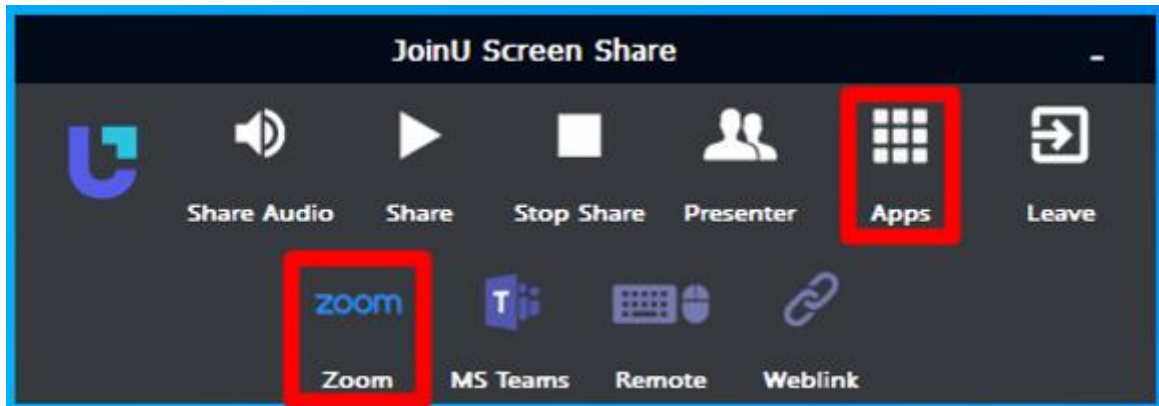
2. Enter the meeting link or Meeting ID and click **Connect**.

3. Once connected to the Zoom call, you will be able to see the Zoom controls on your laptop. Use these to control the Zoom call running on the JoinU

Room Video Camera On/OFF

Participant List

Mute/Unmute room mic

Show/Hide Zoom Windows

Share JoinU Screen to remote parties

Change VC Layout Spotlight/Gallary/ScreenShare

Disconnect Zoom call

The screen shows the JoinU Screen Share interface with toolbar items: Share Audio, Share, Stop Share, Presenter, Apps, Leave.

On Demo Meeting Room

Host: Tsikhanovichtest Aliaksan...

Participant ID: 249963

Topic: Zoom meeting invitation -...

Invite URL: https://usu5web.zoom.us/j/ 847629251212

Copy URL

Participants (2)

Tsikhanovicht..

Demo Meeting..

Bottom toolbar: Unmute, Start Camera, Share Screen, Layout, Hide, Disconnect
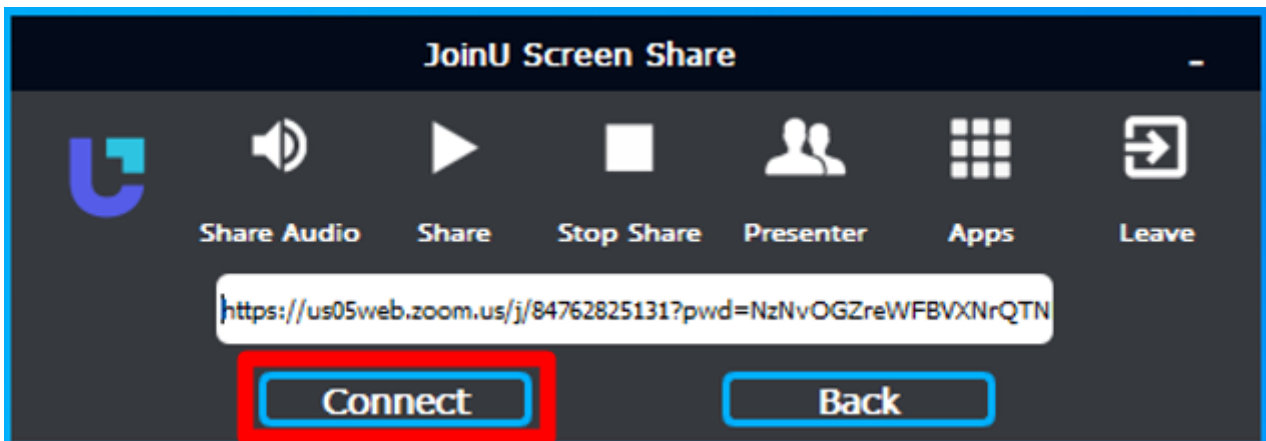
3. Teams Meeting (as a Guest) with Client Control

Now you can control the Microsoft Teams meeting running on a JoinU Room System directly from your laptop using JoinU's Teams Client Controls. No more hassles with remotes and confusing touch panels. Connect to the JoinU, and you can launch and control Teams meeting on the JoinU directly from your laptops.
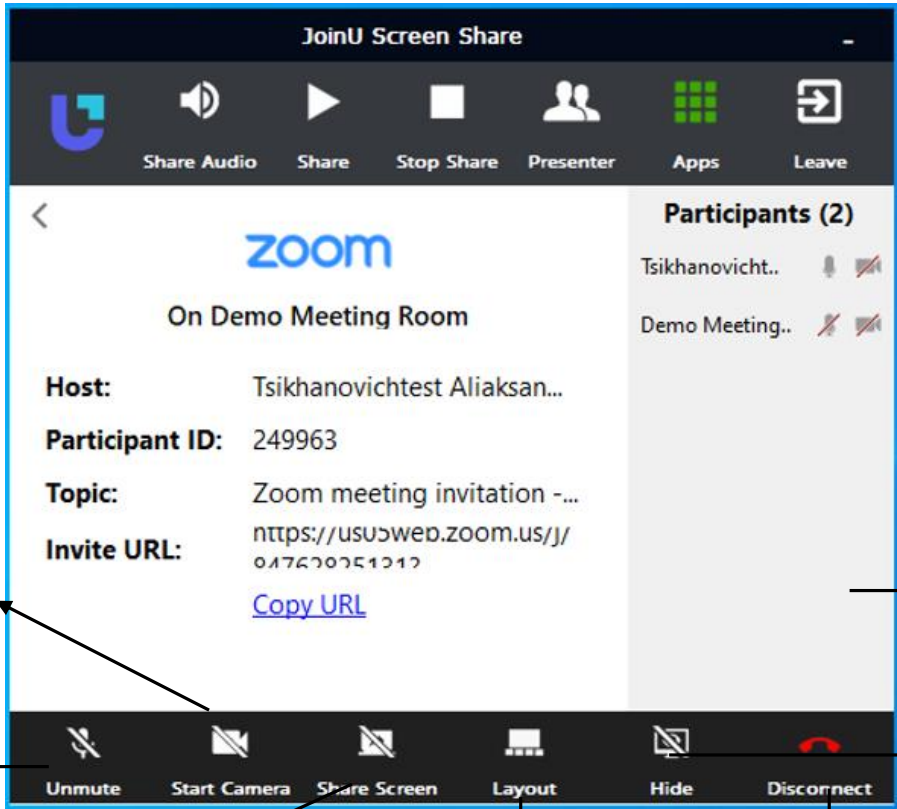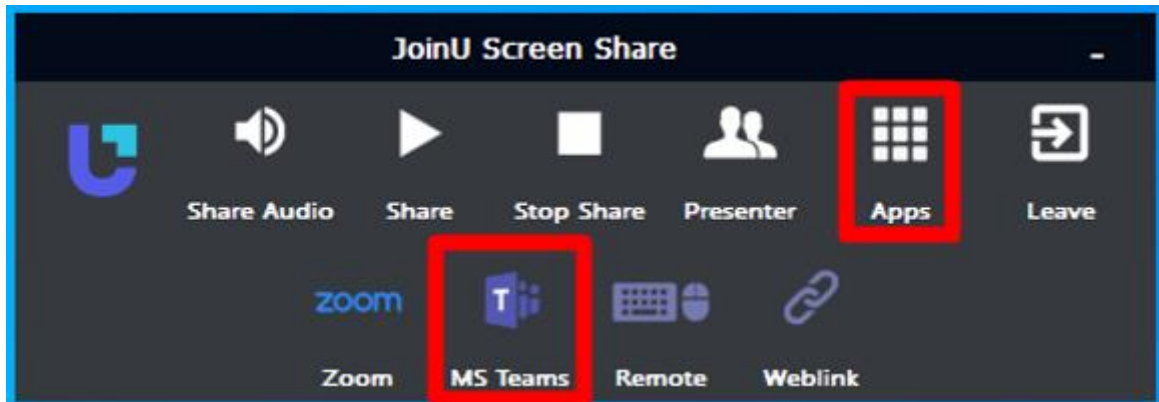
1. Open **Apps** tab on the JoinU Client running on your laptop and choose **MS Teams**

2. Enter the Teams meeting link and click **Connect**
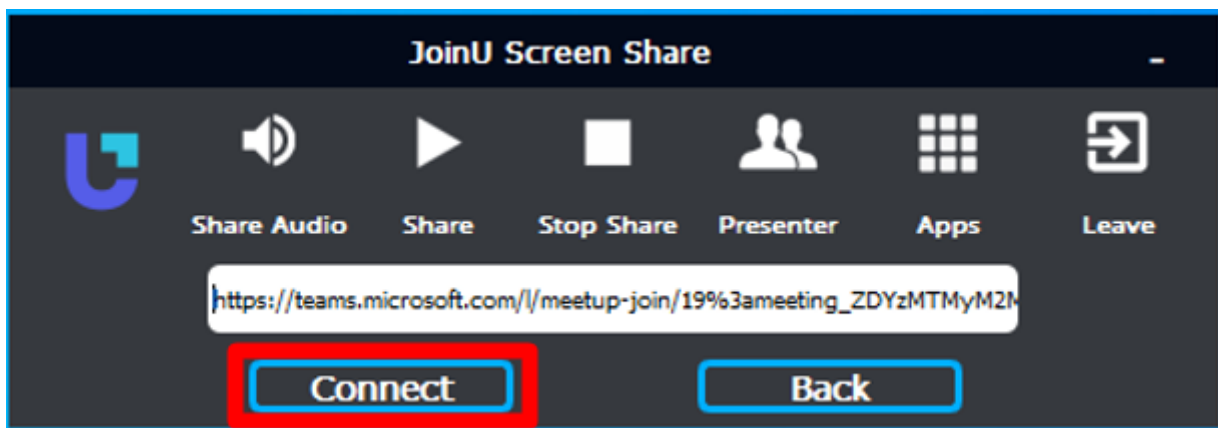
3. Once connected to Teams call, you can see the call controls on your laptop. Use the below controls to control the Teams call running on the JoinU

JoinU Screen Share —

Share Audio Share Stop Share Presenter Apps Leave
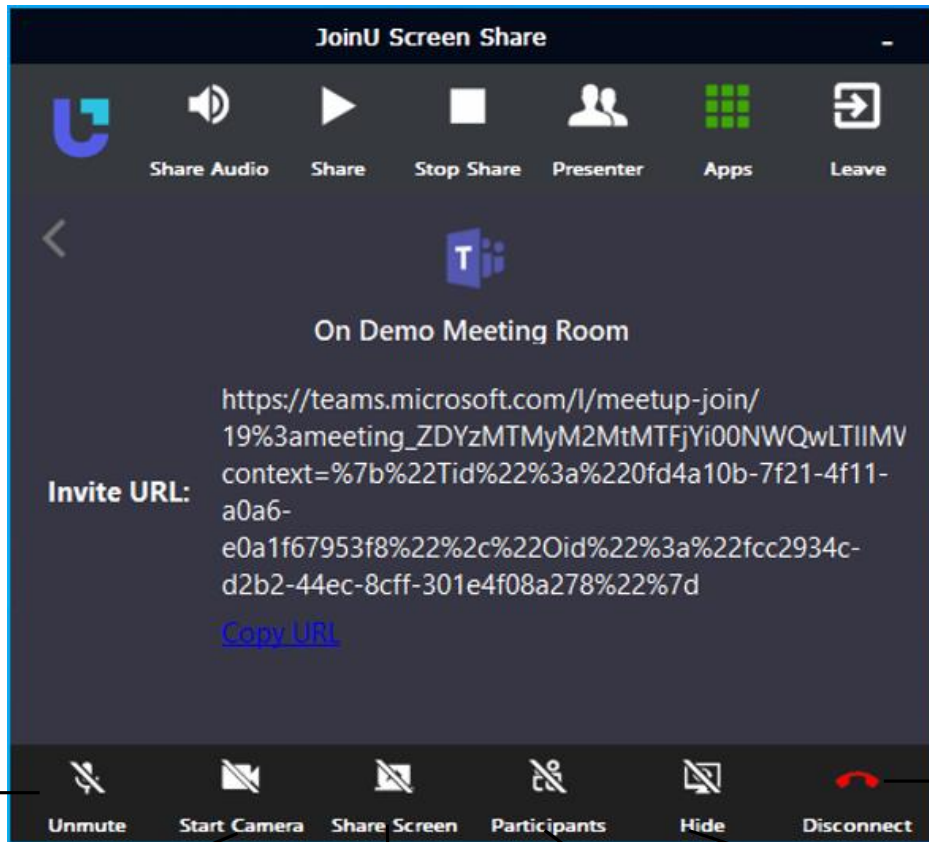
On Demo Meeting Room

Invite URL: https://teams.microsoft.com/l/meetup-join/
19%3ameeting_ZDYzMTMyM2MtMTFjYi00NWQwLTlIMV
context=%7b%22Tid%22%3a%220fd4a10b-7f21-4f11-
a0a6-
e0a1f67953f8%22%2c%22Oid%22%3a%22fcc2934c-
d2b2-44ec-8cff-301e4f08a278%22%7d

Copy URL

Unmute Start Camera Share Screen Participants Hide Disconnect

Mute/Unmute room mic

Disconnect Teams call

Room Video Camera On/OFF

Share JoinU Screen to remote parties

Show Teams Participant List

Show/Hide Teams Windows

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4. JoinU Remote Control

JoinU Remote Control lets you control the JoinU Room System directly from your laptop. No more hassles with remotes and confusing touch panels. You can use your laptop keyboard and mouse to control the JoinU. Imagine using your own laptop to control the entire room system for launching apps, browsing, opening media files and documents etc.

1. Open the Apps tab on the JoinU Client running on your laptop and choose **Remote Control**
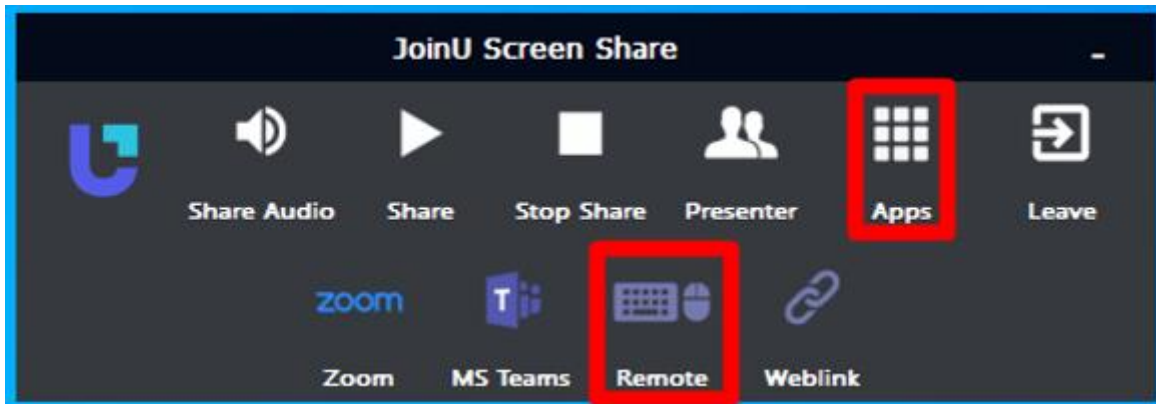
2. Now your laptop's Keyboard and Mouse will be wirelessly connected to the JoinU and you can control it for using 3rd Party apps.
   ◦ F2 - Opens the app-drawer
   ◦ F6 - Show/Hide Info bar
   Exit the Remote Control mode by pressing Alt+Tab (Windows/Linux) or Command+Tab (Mac). Note that your laptop will not responds to keyboard and mouse events when Remote-Control mode is ON
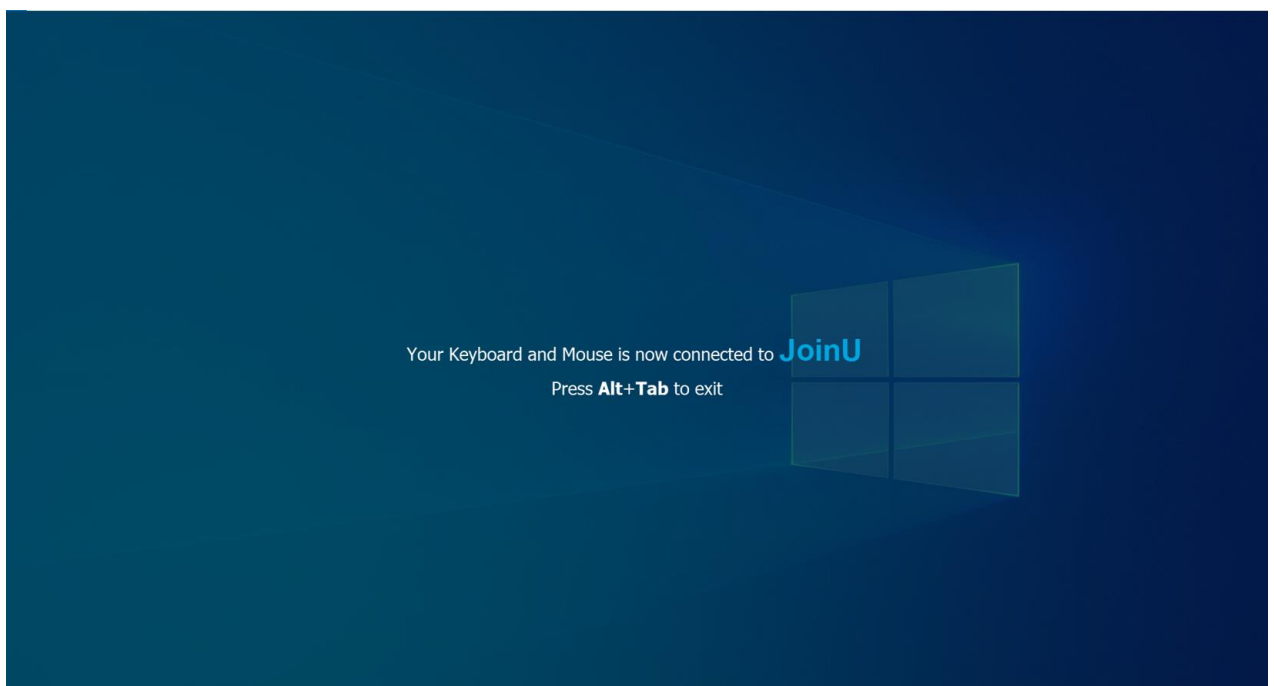
5.   Launching Weblinks and Meeting Links

Do you have a web link that you want to open on the JoinU Room System but hate to type lengthy URLs? Use the Weblink option to launch any link, be it a meeting link, a shared document, a presentation from a cloud drive, a video link or anything else.

1. Open **Apps** tab on the JoinU Client running on your laptop and choose **Weblink**
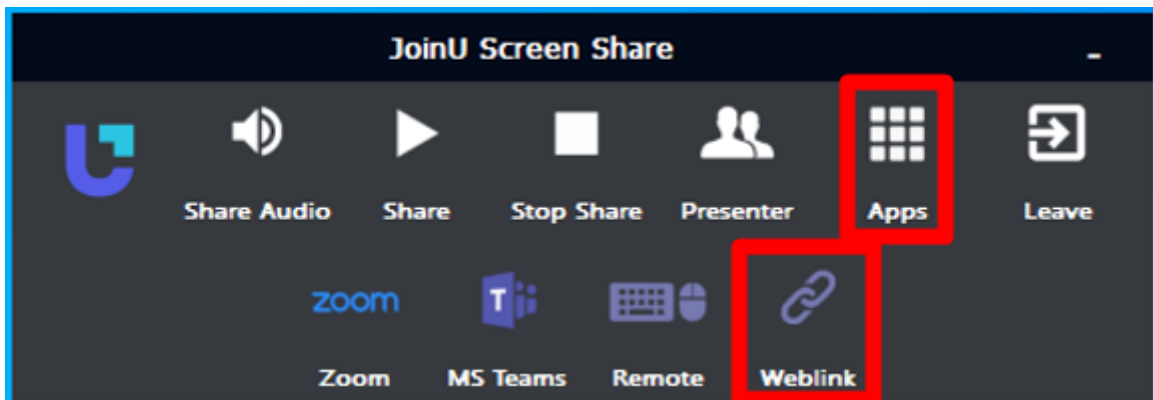
2. Enter the link (Meeting Link, Video Link, Document Link etc) you wish to open and click **Ok**
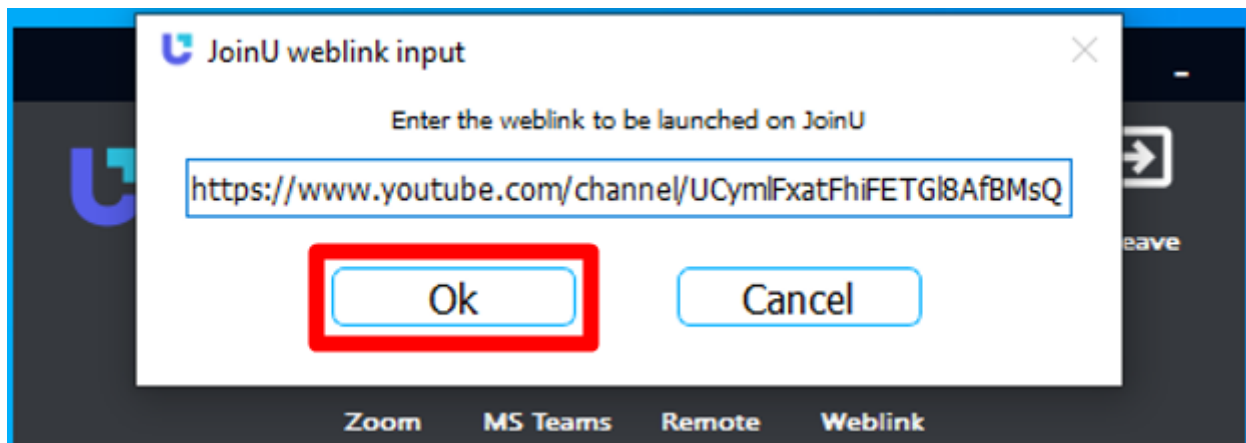
3. Now JoinU will show a prompt requesting approval for opening the link. Press Ok using a Remote/Keyboard/Remote Control/Touch Screen TV.
    Note.By default JoinU will open the link automatically. If you whant to Enable Prompt for Weblink that so as to avoid users opening multiple links or opening links to disturb the meeting, please enable this option in the Settings of JoinU .

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Screen Mirror

① Connect to the same Wi-Fi network as the device

iOS, Mac
Use the standard "Screen Mirroring" feature

Windows, Mac, Linux
Download and install **JoinU** appl...
the address in your browser: joinu.pr...

Android
Download the "AirServer Connect" application
from the Play Market

③ Select your room and enter the PIN shown below

Video Conference

① When creating a Meeting, add the email address of your meeting room to the list of participants

② Click on the App icon in the calendar below to start the Video Conference

OR

...nnect to the Meeting via **JoinU**
application from your laptop.

Demo Test Name wants to open a link. Click Ok to open the below link.

https://www.youtube.com/channel/UCymlFxatFhiFETGI8AfBMxQ

Ok   Cancel

BUSY

11:45 am - 12:15 pm
zoom   Zoom meeting invitation - Zoom Meeting
Scheduled by TM Prestigio Solutions

Demo Meeting Room

🔒 9820

11:50am
Mon, 22 Nov

6. One click join

Join Video Conferencing meetings with just a single click by integrating the JoinU to your room calendar. Once you integrate your room calendar through Dashboard panel, JoinU will display all the meetings booked in that particular room and users can launch meetings using the meeting information present in the meeting description.

1. If you have integrated JoinU to your meeting room calendar, JoinU will be able to display all upcoming meetings for the day on the home-screen. You can click on a meeting icon (Zoom/Teams/WebEx) using Touch/Mouse/Remote Control to join that meeting.
For this feature to work, the meeting body must contain the meeting link, as JoinU will look at the meeting body and identify the type and link. Also recommended, when you creating a Meeting , add the email address of your Meeting Room to the list of participants.
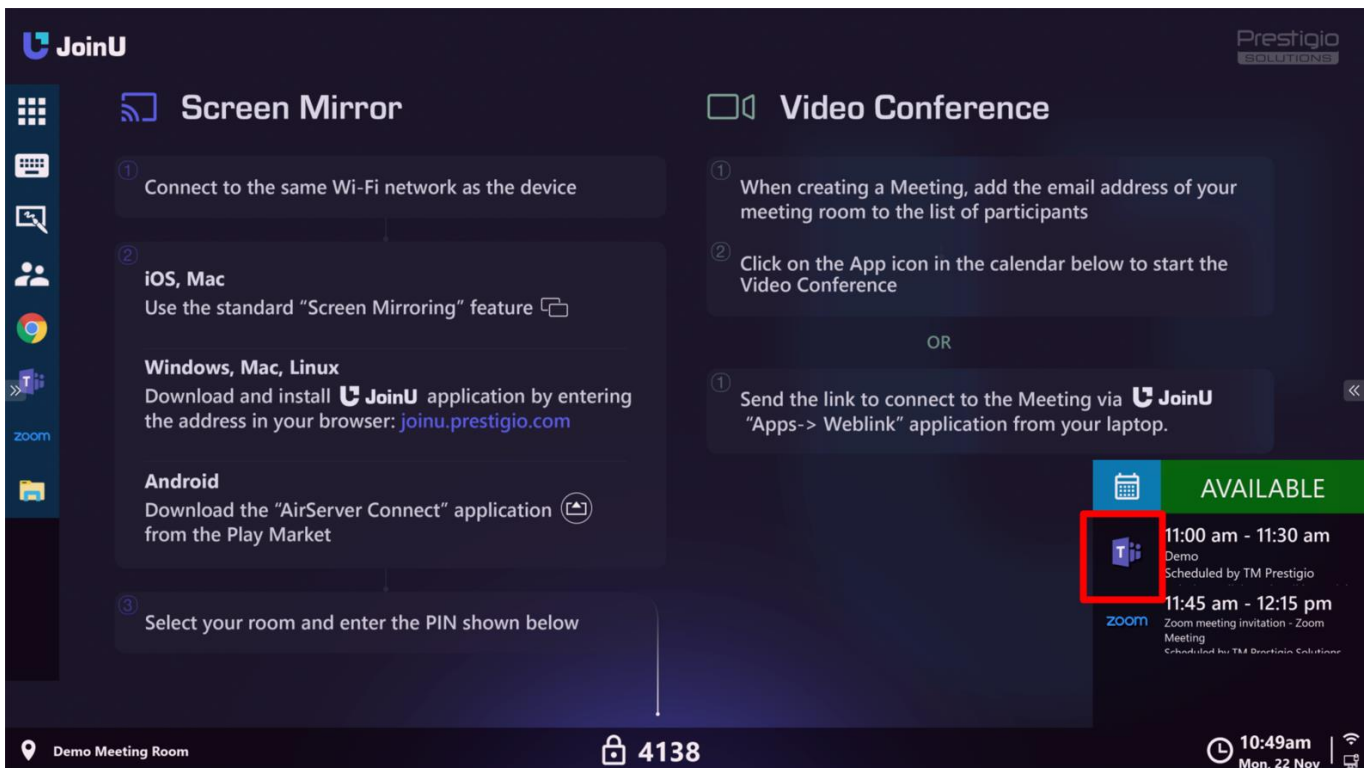
7. 3rd Party Apps

JoinU supports a wide range of 3rd party collaboration apps, including, but not limited to, video conferencing, audio conferencing, IP Phones, White boarding, RDP, Educational apps and more. Users can interact with these apps using an:

- Air Remote
- Keyboard
- Mouse
- Touching the panel of a Touch screen TV or
- The JoinU Remote Control feature.

Use the app drawer or Pinned apps section to open the apps and Task Bar to manage the app windows.

1. Open the app drawer by pressing F2 key or by clicking on the apps button the JoinU taskbar as shown below. You can also pin frequently used apps and then open the pinned apps from the JoinU task bar without going into the app drawer
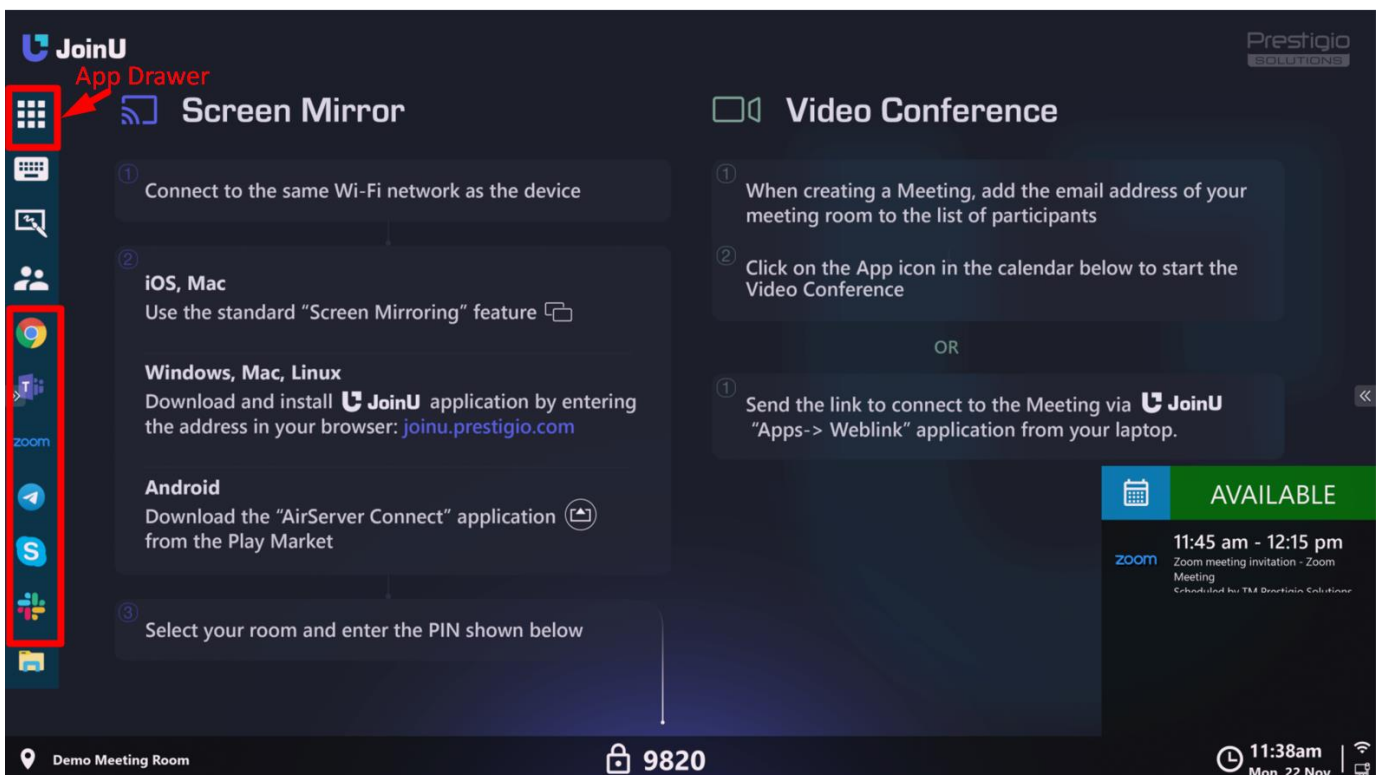
2. Open the application of your choice. For Video Conferencing, you can either join as a guest by entering the meeting ID, or login to host the meeting. You can also use non-VC apps such as Softphone, RDP etc.
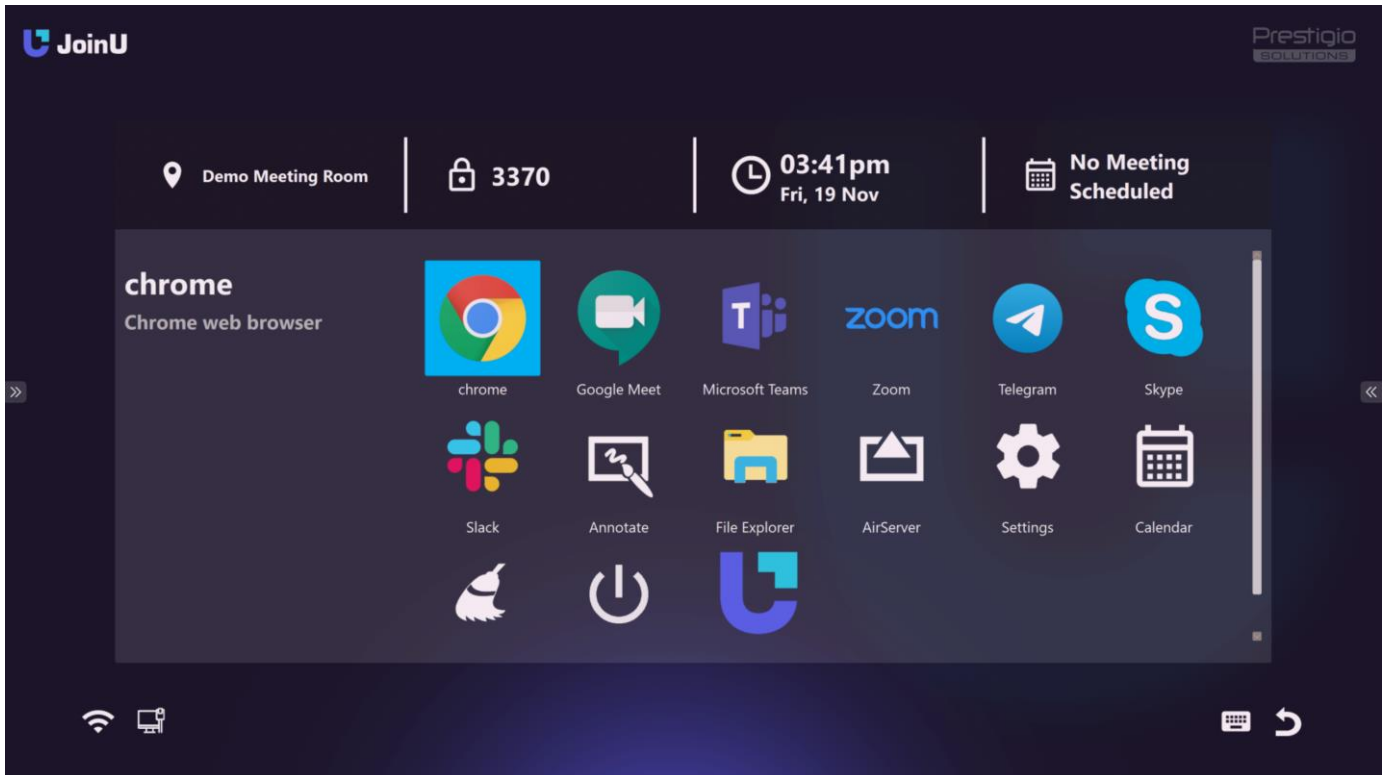
3. All opened apps will appear on the JoinU Taskbar. Hover the mouse (or touch using touchscreen TV) to the left center for displaying JoinU Taskbar. Click on the icons as shown below to show/hide individual apps window.
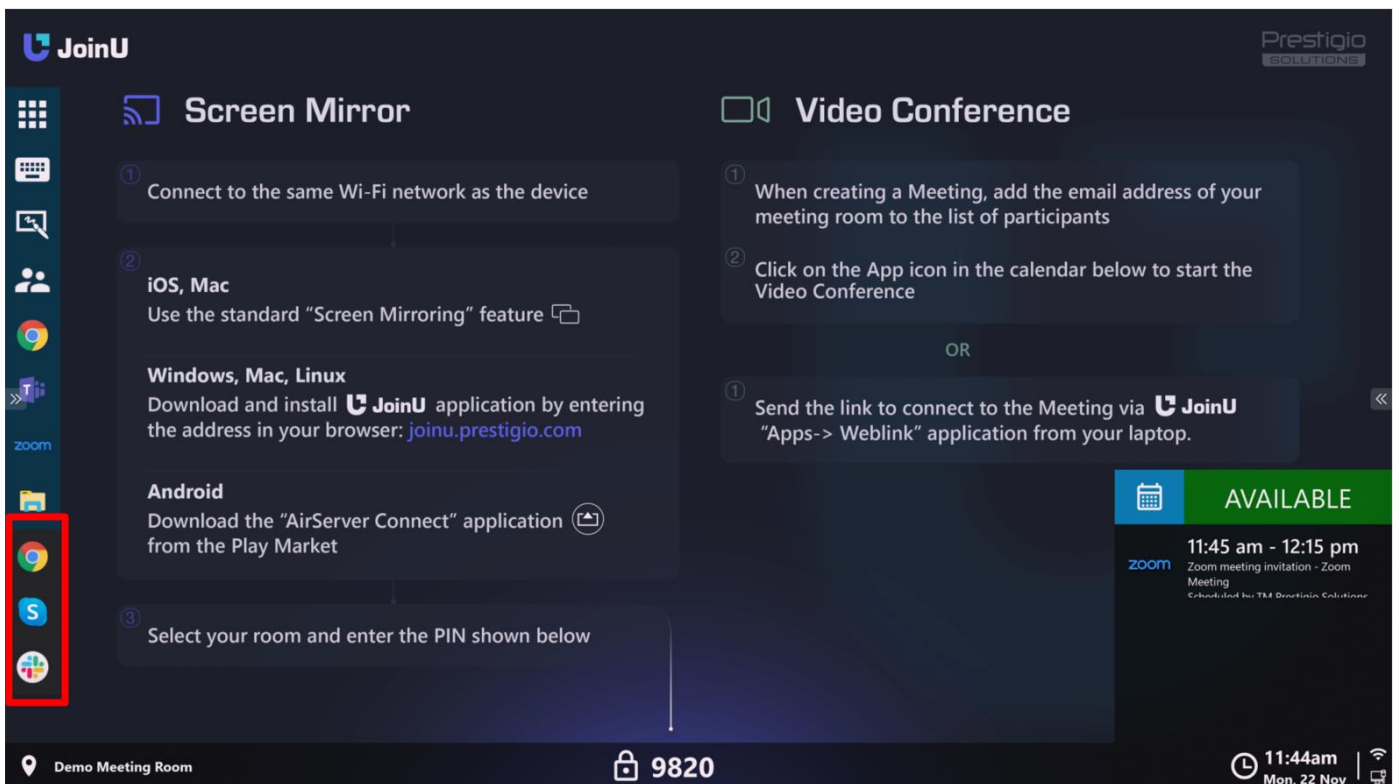
8. Tricks and Hacks

1. Cleanup – Something is not working the way it should? Go to app drawer and click on Cleanup. This will restart the JoinU app without restarting your device.
2. Switch between presenters – If you have an air remote or keyboard connected to JoinU, you can use right & left arrow keys to switch between presenters in less than a second
3. Pinned Apps – Pin your favourite 3rd Party apps on the JoinU taskbar for quick access
4. Onscreen Keyboard – Using a touchscreen TV or just a mouse? On Screen keyboard can be opened from the taskbar or from bottom right button in appdrawer.
5. Annotation – Use touchscreen TV or mouse to use the JoinU for on screen annotation and whiteboarding. You can open annotation from JoinU taskbar or from the app drawer
6. Access Point – Not connected to the corporate network? You can connect to JoinU Access Point and present as a guest.
7. Instruction language - You can change the language of the instruction that is displayed on the main screen by going to JoinU Settings - General-> Default Screen Saver and select the language you need from the list.
8. AirServer - to mirror the screen to iOS, Mac, Android, it is necessary to enter the License Key, which is supplied with JoinU when purchasing the JoinU Software, when you first start JoinU once. AirServer license will be lifetime for the device on which JoinU was installed.(The AirServer app is located in the JoinU App Drawer)

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